Xerox Corporation

2024 CDP Corporate Questionnaire 2024

Contents

C9. Environmental performance - Water security

(9.1) Are there any exclusions from your disclosure of water-related data?

Select from:

☑ Yes

(9.1.1) Provide details on these exclusions.

Row 1

(9.1.1.1) Exclusion

Select from:

☑ Facilities

(9.1.1.2) Description of exclusion

Xerox has numerous sales, marketing, administrative/back office, and logistics office spaces that are leased spaces. These are referred to as "service facilities" throughout this document and are excluded from reporting in this disclosure.

(9.1.1.3) Reason for exclusion

Select from:

☑ Shared premises

(9.1.1.7) Percentage of water volume the exclusion represents

Select from:

☑ 11-20%

(9.1.1.8) Please explain

Many of our sales, marketing, administrative/back office and logistics facilities are multi-tenanted where we do not directly pay the water utility bill. Water use is either included in the lease or is not reported by remote sites where water use is minimal due to the nature of the work at these sites. Therefore, actual data for these facilities is not available. However, we do not consider this exclusion to represent a significant proportion of our total water withdrawals. Initial calculations for these locations (based on available industry average water consumption per employee data, available industry average water consumption per square foot office space, and also sense checked against water billing data obtained for a proportion of services facilities), have identified that while these service facilities comprise over 80% of current Xerox-occupied facilities by number of facilities, service-related water withdrawals represent
[Add row]

(9.2) Across all your operations, what proportion of the following water aspects are regularly measured and monitored?

Water withdrawals – total volumes

(9.2.1) % of sites/facilities/operations

Select from:
☑ 100%

(9.2.2) Frequency of measurement

Select from:
☑ Monthly

(9.2.3) Method of measurement

To track and report progress against our water target, we monitor water withdrawal volumes directly on a monthly basis across Xerox's core manufacturing, distribution and R&D facilities of our Technology business via incoming onsite water meters or indirectly via utility invoices.

(9.2.4) Please explain

Percentages of facilities are calculated based only on the # of facilities in scope, not including any facilities that we specifically noted as exclusions. This is an improvement to our calculation process, as in prior years we calculated the percentage based on all Xerox facilities, including those already noted as exclusions. This revised method more accurately shows performance of our facilities that are in scope. Our Technology facilities account for greater than 80% of our total water withdrawals due to the different activities undertaken at Technology sites as compared to service facilities. Therefore, we focus monitoring efforts on all Technology sites.

Water withdrawals – volumes by source

(9.2.1) % of sites/facilities/operations

Select from:

☑ 100%

(9.2.2) Frequency of measurement

Select from:

☑ Monthly

(9.2.3) Method of measurement

Water withdrawals by source is monitored and known for all Technology sites. All water used for operational processes and personal use is sourced from local municipal suppliers who withdraw water directly from lakes, rivers and other surface/ground waters. Volumes of water withdrawn is directly monitored on a monthly basis using onsite water meters or indirectly using utility invoices.

(9.2.4) Please explain

Percentages of facilities are calculated based only on the # of facilities in scope, not including any facilities that we specifically noted as exclusions. This is an improvement to our calculation process, as in prior years we calculated the percentage based on all Xerox facilities, including those already noted as exclusions. This revised method more accurately shows performance of our facilities that are in scope.

Water withdrawals quality

(9.2.1) % of sites/facilities/operations

Select from:

☑ Not monitored

(9.2.4) Please explain

All water withdrawals come from municipal water sources and are high quality potable water as received and incoming water quality is not monitored. However, for some Xerox manufacturing processes, municipal water is further treated via reverse osmosis and/or distillation. The quality of the treated water is closely monitored to ensure acceptable quality parameters for the impacted manufacturing processes.

Water discharges – total volumes

(9.2.1) % of sites/facilities/operations

Select from:

☑ 100%

(9.2.2) Frequency of measurement

Select from:

☑ Monthly

(9.2.3) Method of measurement

As part of our goal to preserve clean water, the volume of discharges at our Technology business facilities is monitored to validate compliance with local sewer discharge permit conditions. Volumes of water discharge are monitored directly monthly using onsite water meters. (Note: Greater than 90% of overall discharge by volume is monitored via outgoing meters. Five smaller sites do not have discharge meters and estimate discharge based on the incoming water meters plus process knowledge.)

(9.2.4) Please explain

Percentages of facilities are calculated based only on the # of facilities in scope, not including any facilities that we specifically noted as exclusions. This is an improvement to our calculation process, as in prior years we calculated the percentage based on all Xerox facilities, including those already noted as exclusions. This revised method more accurately shows performance of our facilities that are in scope.

Water discharges – volumes by destination

(9.2.1) % of sites/facilities/operations

Select from:

☑ 100%

(9.2.2) Frequency of measurement

Select from:

☑ Monthly

(9.2.3) Method of measurement

The destination of water discharges is monitored for all Technology facilities. Wastewater is discharged to the local municipal sewer from all Technology facilities. Discharge volumes are monitored directly using onsite meters on a monthly basis.

(9.2.4) Please explain

Percentages of facilities are calculated based only on the # of facilities in scope, not including any facilities that we specifically noted as exclusions. This is an improvement to our calculation process, as in prior years we calculated the percentage based on all Xerox facilities, including those already noted as exclusions. This revised method more accurately shows performance of our facilities that are in scope.

Water discharges – volumes by treatment method

(9.2.1) % of sites/facilities/operations

Select from:

☑ 100%

(9.2.2) Frequency of measurement

Select from:

☑ Continuously

(9.2.3) Method of measurement

Six of our Technology sites perform pretreatment of select wastewaters and continuously monitor treated water to ensure discharge characteristics meet regulatory requirements. Outflow from onsite treatment systems is typically not metered but can be calculated based on flow rate and time. All other facilities are permitted to discharge directly to the municipal sewer for treatment via publicly owned treatment works (POTWs) discharge volumes are monitored monthly directly using onsite meters.

(9.2.4) Please explain

Percentages of facilities are calculated based only on the # of facilities in scope, not including any facilities that we specifically noted as exclusions. This is an improvement to our calculation process, as in prior years we calculated the percentage based on all Xerox facilities, including those already noted as exclusions. This revised method more accurately shows performance of our facilities that are in scope.

Water discharge quality – by standard effluent parameters

(9.2.1) % of sites/facilities/operations

Select from:

☑ 100%

(9.2.2) Frequency of measurement

Select from:

☑ Continuously

(9.2.3) Method of measurement

Facilities that perform treatment or pretreatment of wastewater continuously monitor effluent characteristics to ensure they meet permit requirements prior to discharging the treated wastewater to the municipal sanitary sewer. All sites also contract outside laboratories to perform sampling and testing at intervals as required by local regulations; standard and specialized effluent parameters are analyzed by Xerox environmental personnel to confirm compliance with regional permit requirements.

(9.2.4) Please explain

Percentages of facilities are calculated based only on the # of facilities in scope, not including any facilities that we specifically noted as exclusions.

Water discharge quality – emissions to water (nitrates, phosphates, pesticides, and/or other priority substances)

(9.2.1) % of sites/facilities/operations

Select from:

☑ Not relevant

(9.2.4) Please explain

Xerox operations comply with regulatory requirements associated with their operations and the local water quality issues. For example, Webster, NY is required to monitor for phosphorus on a quarterly basis, however, this is considered to be part of standard effluent parameter compliance monitoring.

Water discharge quality – temperature

(9.2.1) % of sites/facilities/operations

Select from:

☑ 1-25

(9.2.2) Frequency of measurement

Select from:

☑ Continuously

(9.2.3) Method of measurement

Water discharges are at or near ambient temperature and Xerox is not required to monitor discharge at most facilities. Water discharge temperature is directly monitored on a continuous basis via temperature probes at two Technology business facilities that require it.

(9.2.4) Please explain

Percentages of facilities are calculated based only on the # of facilities in scope, not including any facilities that we specifically noted as exclusions. This is an improvement to our calculation process, as in prior years we calculated the percentage based on all Xerox facilities, including those already noted as exclusions. This revised method more accurately shows performance of our facilities that are in scope.

Water consumption – total volume

(9.2.1) % of sites/facilities/operations

Select from:

☑ 100%

(9.2.2) Frequency of measurement

Select from:

☑ Yearly

(9.2.3) Method of measurement

Consumption is calculated annually as water withdrawal minus water discharge volumes for all Technology facilities.

(9.2.4) Please explain

Consumption is calculated annually as water withdrawal minus water discharge volumes for all Technology facilities.

Water recycled/reused

(9.2.1) % of sites/facilities/operations

Select from:

☑ Not monitored

(9.2.4) Please explain

Water is reused in closed loop cooling systems in our extruded toner manufacturing processes, but quantity of water recirculated and quantity of makeup water are not monitored or tracked. In one facility, reverse osmosis reject water is reused as cooling tower makeup water, but again the quantity of water recycled/reused is not monitored or tracked.

The provision of fully-functioning, safely managed WASH services to all workers

(9.2.1) % of sites/facilities/operations

Select from:

☑ 100%

(9.2.2) Frequency of measurement

Select from:

☑ Continuously

(9.2.3) Method of measurement

Our Code of Business Conduct supports the principles of The United Nations Universal Declaration of Human Rights (which acknowledges that clean drinking water and sanitation are essential to the realization of all human rights). The Xerox Environment, Health, Safety, and Sustainability (EHS&S) organization ensures that those principles are followed and ensures company-wide adherence to Xerox's environment, health, safety, and sustainability policy.

(9.2.4) Please explain

The governance model we use to accomplish this includes clearly defined goals, a single set of worldwide standards, and a program of RBA surveillance audits that ensure conformance to these requirements. Suppliers complete an annual self-assessment questionnaire and suppliers scored as "high risk" receive an annual onsite audit. Audits include an on-site visit aimed at evaluating the site for basic life safety including potable water for human consumption and hygiene and environmental aspects, including sanitary water discharges.
[Fixed row]

(9.2.2) What are the total volumes of water withdrawn, discharged, and consumed across all your operations, how do they compare to the previous reporting year, and how are they forecasted to change?

Total withdrawals

(9.2.2.1) Volume (megaliters/year)

1059.19

(9.2.2.2) Comparison with previous reporting year

Select from:
☑ Much lower

(9.2.2.3) Primary reason for comparison with previous reporting year

Select from:
☑ Investment in water-smart technology/process

(9.2.2.4) Five-year forecast

Select from:

☑ Much lower

(9.2.2.5) Primary reason for forecast

Select from:

☑ Increase/decrease in efficiency

(9.2.2.6) Please explain

In alignment with CDP technical guidance on water accounting, water withdrawals includes municipal domestic water use at our "Technology" facilities as well as groundwater that was pumped up for remediation treatment on site, as well as estimates of groundwater infiltration into sanitary sewer pipes at the Webster, NY facility. Total withdrawals in 2023 has decreased about 22% from the prior year, which we consider to be much lower than the prior year. We use a threshold of 10% variation to consider a change "higher" or "lower" and a change of 20% to consider a change "much higher" or "much lower". In 2023 water volume withdrawal decreased due to divestment of PARC and XRCC facilities, in addition to elimination of the once-through cooling tower water at building 208 on the Webster Campus. Going forwards total water withdrawals are expected continue to decline (from 2019 levels) in the future due to a combination of efficiency improvements (such as engineering activities currently underway to evaluate potential toner wash water reduction for forward products), and reduction and eventual elimination of discharge of remediation waters and stormwater ingression waters.

Total discharges

(9.2.2.1) Volume (megaliters/year)

1197.44

(9.2.2.2) Comparison with previous reporting year

Select from:

☑ About the same

(9.2.2.3) Primary reason for comparison with previous reporting year

Select from:

☑ Increase/decrease in business activity

(9.2.2.4) Five-year forecast

Select from:

☑ Lower

(9.2.2.5) Primary reason for forecast

Select from:

☑ Increase/decrease in efficiency

(9.2.2.6) Please explain

YOY water discharge has increased about 2% from the prior year, which we consider to be about the same. We use a threshold of 10% variation to consider a change "higher" or "lower" and a change of 20% to consider a change "much higher" or "much lower". In 2023 water levels discharged remained about the same although water volume withdrawal decreased due to divestment of PARC and XRCC facilities, in addition to elimination of the once-through cooling tower water at building 208 on the Webster Campus, discharges of treated groundwater from remediation operations increased. Going forwards total water discharges are expected continue to decline (from 2019 levels) in the future as overall water use declines due to a combination of efficiency improvements (such as engineering activities currently underway to evaluate potential toner wash water reduction for forward products), and reduction and eventual elimination of discharge of remediation waters and stormwater ingression waters.

Total consumption

(9.2.2.1) Volume (megaliters/year)

-138.25

(9.2.2.2) Comparison with previous reporting year

Select from:

☑ Much lower

(9.2.2.3) Primary reason for comparison with previous reporting year

Select from:

☑ Investment in water-smart technology/process

(9.2.2.4) Five-year forecast

Select from:

☑ Lower

(9.2.2.5) Primary reason for forecast

Select from:

☑ Increase/decrease in efficiency

(9.2.2.6) Please explain

Total water consumption decreased about 175% YOY, which we consider much lower. We use a threshold of 10% variation to consider a change "higher" or "lower" and a change of 20% to consider a change "much higher" or "much lower". The decrease in consumption is primarily driven due to the change in facilities operations and the elimination of our once-through cooling tower at building 208 on the Webster Campus. and increase in discharges of treated groundwater from remediation operations. Going forwards total water consumption is expected continue to decline (from 2019 levels) in the future as overall water use declines due to a combination of efficiency improvements (such as engineer activities currently underway to evaluate potential toner wash water reduction for forward products), and reduction and eventual elimination of discharge of remediation waters and stormwater ingression waters. Consumption from facility maintenance activities is very low as Xerox performs virtually no landscape irrigation and has no plans to increase landscape irrigation in the future.
[Fixed row]

(9.2.4) Indicate whether water is withdrawn from areas with water stress, provide the volume, how it compares with the previous reporting year, and how it is forecasted to change.

(9.2.4.1) Withdrawals are from areas with water stress

Select from:

☑ Yes

(9.2.4.2) Volume withdrawn from areas with water stress (megaliters)

46.12

(9.2.4.3) Comparison with previous reporting year

Select from:

☑ Much lower

(9.2.4.4) Primary reason for comparison with previous reporting year

Select from:

☑ Increase/decrease in business activity

(9.2.4.5) Five-year forecast

Select from:

☑ Lower

(9.2.4.6) Primary reason for forecast

Select from:

☑ Increase/decrease in efficiency

(9.2.4.7) % of total withdrawals that are withdrawn from areas with water stress

4.35

(9.2.4.8) Identification tool

Select all that apply

☑ WRI Aqueduct

☑ WWF Water Risk Filter

(9.2.4.9) Please explain

Xerox uses several methods to identify significant water risks related to our direct operations: • All our major operating units and key corporate functions are responsible for evaluating, monitoring and managing site specific risks within their business using internal company knowledge and EHS&S expertise of the local situation, stakeholder issues, facility type and size and thus potential to impact global revenue. • Adherence to Xerox's EHS&S policy is achieved through internal surveillance audits including evaluating all our facilities for potable water for human consumption and hygiene and environmental aspects including sanitary water discharges. • In addition to these existing processes that are integrated into standard business practices, the WRI Aqueduct Water Risk Atlas Tool and WWF Water Risk Filter were used to identify facilities within our Technology operations that we consider "water stressed regions" – that is, they are located in river basins

classified as water scarce, exposed to physical water scarcity or high drought conditions, or at high risk of flooding. These tools were selected as they are robust and well recognized water risk assessment tools for identify water stressed locations and locations exposed to water risk. Three Technology facilities (Oklahoma City, OK USA; Cincinnati, OH, USA; and Venray, Netherlands) have been identified to be operating in areas with water stress. As compared with the prior year, water withdrawals in water stressed areas was down 22%, primarily driven by lower production activity in our Oklahoma City, OK (USA). We use a threshold of 10% variation to consider a change "higher" or "lower" and a change of 20% to consider a change "much higher" or "much lower". However, the total withdrawals at these facilities is a very small proportion of total water used by Xerox Corporation, accounting for just 4% of technology facility water use. The number of gallons of water used by Xerox facilities in water-stressed areas was lower than in prior year (22% lower than 2022), and the overall water use by all Xerox Technology locations decreased by 22% (in part due to divestments and elimination of water intensive processes).
[Fixed row]

(9.2.7) Provide total water withdrawal data by source.

Fresh surface water, including rainwater, water from wetlands, rivers, and lakes

(9.2.7.1) Relevance

Select from:
☑ Relevant

(9.2.7.2) Volume (megaliters/year)

259.61

(9.2.7.3) Comparison with previous reporting year

Select from:
☑ Higher

(9.2.7.4) Primary reason for comparison with previous reporting year

Select from:
☑ Other, please specify **:**Stormwater ingression/rainwater

(9.2.7.5) Please explain

Stormwater ingression / rainwater

Brackish surface water/Seawater

(9.2.7.1) Relevance

Select from:
☑ Not relevant

(9.2.7.5) Please explain

Xerox does not withdraw brackish water/seawater for use.

Groundwater – renewable

(9.2.7.1) Relevance

Select from:
☑ Relevant

(9.2.7.2) Volume (megaliters/year)

90.73

(9.2.7.3) Comparison with previous reporting year

Select from:
☑ Higher

(9.2.7.4) Primary reason for comparison with previous reporting year

Select from:
☑ Increase/decrease in business activity

(9.2.7.5) Please explain

All Xerox water withdrawal for process and personal use comes from municipal sources. However, as part of its remediation activities to remove prior pollution from its Webster, NY site, Xerox pumps up contaminated groundwater for analysis and treatment as needed. The amount of ground water withdrawn increased by 15% in 2023 vs 2022. (We consider a change of

Groundwater – non-renewable

(9.2.7.1) Relevance

Select from:

☑ Not relevant

(9.2.7.5) Please explain

All Xerox water withdrawal for process or personal use comes from municipal sources. None is withdrawn directly from nonrenewable groundwater sources

Produced/Entrained water

(9.2.7.1) Relevance

Select from:

☑ Relevant but volume unknown

(9.2.7.5) Please explain

Certain raw materials are used in liquid form (aqueous solutions) but volume of liquid entrained in raw materials is not tracked. However, aqueous solutions are a very small proportion of total raw material use and a very, very small portion of total water use.

Third party sources

(9.2.7.1) Relevance

Select from:

☑ Relevant

(9.2.7.2) Volume (megaliters/year)

708.85

(9.2.7.3) Comparison with previous reporting year

Select from:

☑ Much lower

(9.2.7.4) Primary reason for comparison with previous reporting year

Select from:

☑ Investment in water-smart technology/process

(9.2.7.5) Please explain

All Xerox facilities obtain their water for process and personal use from municipal water supplies. 2023 water withdrawal is 32% lower than 2022, predominantly driven by divestments in facilities and changes to water processing technology. We consider a change of
[Fixed row]

(9.2.8) Provide total water discharge data by destination.

Fresh surface water

(9.2.8.1) Relevance

Select from:

☑ Relevant

(9.2.8.2) Volume (megaliters/year)

79.13

(9.2.8.3) Comparison with previous reporting year

Select from:

☑ Much higher

(9.2.8.4) Primary reason for comparison with previous reporting year

Select from:

☑ Increase/decrease in business activity

(9.2.8.5) Please explain

A portion of treated remediation groundwater from the Webster, NY site that meets strict discharge requirements for cleanliness is discharged under permit to the storm sewer. Volumes of groundwater drawn up for remediation treatment have been declining in general over time as the remediation activities near their conclusion. We consider a change of

Brackish surface water/seawater

(9.2.8.1) Relevance

Select from:

☑ Not relevant

(9.2.8.5) Please explain

Xerox does not withdraw from or discharge to brackish water/seawater.es not withdraw brackish water/seawater for use.

Groundwater

(9.2.8.1) Relevance

Select from:

☑ Not relevant

(9.2.8.5) Please explain

Xerox facilities discharge only to local municipal treatment facilities or under permit to stormwater, not directly to ground water.

Third-party destinations

(9.2.8.1) Relevance

Select from:

☑ Relevant

(9.2.8.2) Volume (megaliters/year)

1118.32

(9.2.8.3) Comparison with previous reporting year

Select from:

☑ About the same

(9.2.8.4) Primary reason for comparison with previous reporting year

Select from:

☑ Increase/decrease in business activity

(9.2.8.5) Please explain

Xerox discharges all wastewater from manufacturing processes into municipal wastewater treatment facilities (also known as publicly owned treatment facilities, or POTWs). At the Webster, NY site, there is also some known groundwater infiltration into the sanitary sewer discharge pipes. As the pipes are not submetered, we cannot separately account for volumes of process water versus groundwater so reported water discharge to third parties includes this water source. 2023 discharges to the POTW are about the same as 2022 discharges. We consider YOY changes 10% to be "about the same". At the Webster, NY site, substantial progress was made in 2021 to replace sections of underground piping that is allowing groundwater infiltration, which has reduced stormwater ingression by about 30% in 2021. However, stormwater ingression is a small proportion of overall water to the sanitary sewer, so overall discharges were about the same.
[Fixed row]

(9.2.9) Within your direct operations, indicate the highest level(s) to which you treat your discharge.

Tertiary treatment

(9.2.9.1) Relevance of treatment level to discharge

Select from:

☑ Not relevant

(9.2.9.6) Please explain

All Xerox wastewater is discharged to local municipal treatment facilities (POTWs) under local municipal wastewater permits. No tertiary treatment is undertaken

Secondary treatment

(9.2.9.1) Relevance of treatment level to discharge

Select from:

☑ Not relevant

(9.2.9.6) Please explain

All Xerox wastewater is discharged to local municipal treatment facilities (POTWs) under local municipal wastewater permits. No secondary treatment is undertaken.

Primary treatment only

(9.2.9.1) Relevance of treatment level to discharge

Select from:

☑ Relevant

(9.2.9.2) Volume (megaliters/year)

79.13

(9.2.9.3) Comparison of treated volume with previous reporting year

Select from:

☑ Much higher

(9.2.9.4) Primary reason for comparison with previous reporting year

Select from:

☑ Increase/decrease in business activity

(9.2.9.5) % of your sites/facilities/operations this volume applies to

Select from:

☑ 1-10

(9.2.9.6) Please explain

All Xerox wastewater is discharged to local municipal treatment facilities (POTWs) under local municipal wastewater permits. However, certain manufacturing sub-operations at portions of six of our Technology facilities do perform pre-treatment of wastewater prior to discharge to the POTW along with untreated waste waters. Primary treatment of manufacturing and R&D wastewater varies depending on the characteristics of the sub-operation's waste water, but may include pH adjustments, filtration, and/or flocculation, settling and filtration to remove solid particles. None of the manufacturing or R&D wastewater pre-treatment sub-operations have meters to directly measure the quantity of water treated, though they do have flow meters which, with operational data, can be used to estimate quantity through the pre-treatment systems for a given time period. However, this data is not tracked or monitored on an on-going basis. Xerox also performs remediation of groundwaters at our Webster, NY facility. Groundwater remediation treatment consists of air stripping to remove volatile organics prior to discharge to the POTW. Volumes of treated groundwater are metered and monitored monthly. The quantity indicated for primary pre-treatment includes ONLY groundwater remediation waters.

Discharge to the natural environment without treatment

(9.2.9.1) Relevance of treatment level to discharge

Select from:

☑ Not relevant

(9.2.9.6) Please explain

Stormwater passes directly into the ground and the storm sewers without treatment, but this water is not included in any of our water calculations.

Discharge to a third party without treatment

(9.2.9.1) Relevance of treatment level to discharge

Select from:

☑ Relevant

(9.2.9.2) Volume (megaliters/year)

1118.32

(9.2.9.3) Comparison of treated volume with previous reporting year

Select from:

☑ About the same

(9.2.9.4) Primary reason for comparison with previous reporting year

Select from:

☑ Increase/decrease in business activity

(9.2.9.5) % of your sites/facilities/operations this volume applies to

Select from:

☑ 100%

(9.2.9.6) Please explain

All Xerox wastewater is discharged to local municipal treatment facilities (POTWs) under local municipal wastewater permits. Though most of the industrial wastewater is discharged to the POTW without treatment, certain sub-operations at six of our Technology facilities do perform pre-treatment of wastewater prior to discharge to the POTW along with untreated waste waters. However, we do not have reliable data on the quantities of wastewater pretreated from these sub-operations, so the figure shown represents all industrial wastewater discharges from Technology facilities to the POTW.

Other

(9.2.9.1) Relevance of treatment level to discharge

Select from:

☑ Not relevant

(9.2.9.6) Please explain

All Xerox wastewater is discharged to local municipal treatment facilities (POTWs) under local municipal wastewater permits. No other treatment is undertaken. [Fixed row]

(9.3) In your direct operations and upstream value chain, what is the number of facilities where you have identified substantive water-related dependencies, impacts, risks, and opportunities?

Direct operations

(9.3.1) Identification of facilities in the value chain stage

Select from:

☑ Yes, we have assessed this value chain stage and identified facilities with water-related dependencies, impacts, risks, and opportunities

(9.3.2) Total number of facilities identified

2

(9.3.3) % of facilities in direct operations that this represents

Select from:

☑ 1-25

(9.3.4) Please explain

Facilities identified as being in water-stressed regions via the WWF Water Basin Risk Filter tool and/or WRI Aquaduct assessment tool that are exposed to water risks that have the potential to have a substantive strategic or financial impact greater than our threshold of 2M include the Venray Manufacturing facility in Venray, Netherlands and operations in Yukon, OK. In prior years we included our Cincinnati, OH, USA operations as they have been identified as in a water-stressed area; however, the risk does not meet the threshold for "substantive", so this location was removed in 2020. PARC is no longer a Xerox facility as of mid year 2023, therefore, it has been removed from this report and all future CDP reports.

Upstream value chain

(9.3.1) Identification of facilities in the value chain stage

Select from:

☑ Yes, we have assessed this value chain stage and identified facilities with water-related dependencies, impacts, risks, and opportunities

(9.3.2) Total number of facilities identified

5

(9.3.4) Please explain

In 2021 this Climate Scenario Analysis included assessment of the risk of sea level rise, flooding, drought and fire risks to our manufacturing facilities and supply chain – especially our Dundalk (Ireland), PARC (Palo Alto, CA) and Venray (Netherlands) manufacturing and research sites and key suppliers located in coastal areas that were identified in the climate scenario analysis.
[Fixed row]

(9.3.1) For each facility referenced in 9.3, provide coordinates, water accounting data, and a comparison with the previous reporting year.

Row 1

(9.3.1.1) Facility reference number

Select from:

☑ Facility 1

(9.3.1.2) Facility name (optional)

Venray Manufacturing

(9.3.1.3) Value chain stage

Select from:

☑ Direct operations

(9.3.1.4) Dependencies, impacts, risks, and/or opportunities identified at this facility

Select all that apply

☑ Risks

(9.3.1.5) Withdrawals or discharges in the reporting year

Select from:

☑ Yes, withdrawals and discharges

(9.3.1.7) Country/Area & River basin

Netherlands

☑ Meuse

(9.3.1.8) Latitude

51.542952

(9.3.1.9) Longitude

5.981852

(9.3.1.10) Located in area with water stress

Select from:

☑ Yes

(9.3.1.13) Total water withdrawals at this facility (megaliters)

9.89

(9.3.1.14) Comparison of total withdrawals with previous reporting year

Select from:

☑ Lower

(9.3.1.15) Withdrawals from fresh surface water, including rainwater, water from wetlands, rivers and lakes

0

(9.3.1.16) Withdrawals from brackish surface water/seawater

0

(9.3.1.17) Withdrawals from groundwater - renewable

0

(9.3.1.18) Withdrawals from groundwater - non-renewable

0

(9.3.1.19) Withdrawals from produced/entrained water

0

(9.3.1.20) Withdrawals from third party sources

9.89

(9.3.1.21) Total water discharges at this facility (megaliters)

9.89

(9.3.1.22) Comparison of total discharges with previous reporting year

Select from:

☑ Lower

(9.3.1.23) Discharges to fresh surface water

0

(9.3.1.24) Discharges to brackish surface water/seawater

0

(9.3.1.25) Discharges to groundwater

0

(9.3.1.26) Discharges to third party destinations

9.89

(9.3.1.27) Total water consumption at this facility (megaliters)

0

(9.3.1.28) Comparison of total consumption with previous reporting year

Select from:

☑ Lower

(9.3.1.29) Please explain

Water consumption at our Venray manufacturing facility is lower than 2022. We use a threshold of 10% variation to consider a change "higher" or "lower" and a change of 20% to consider a change "much higher" or "much lower". Closure and demolition of buildings with old steam boilers and chillers at our Venray manufacturing facility throughout 2020 such that by 2021 these water-using processes were gone and water use was reduced. We expect the current water use levels to be the new normal going forward.

Row 3

(9.3.1.1) Facility reference number

Select from:

☑ Facility 2

(9.3.1.2) Facility name (optional)

Oklahoma City Manufacturing Plant

(9.3.1.3) Value chain stage

Select from:

☑ Direct operations

(9.3.1.4) Dependencies, impacts, risks, and/or opportunities identified at this facility

Select all that apply

☑ Risks

(9.3.1.5) Withdrawals or discharges in the reporting year

Select from:

☑ Yes, withdrawals and discharges

(9.3.1.7) Country/Area & River basin

Canada

☑ Mississippi River

(9.3.1.8) Latitude

35.470848

(9.3.1.9) Longitude

-97.719607

(9.3.1.10) Located in area with water stress

Select from:

☑ Yes

(9.3.1.13) Total water withdrawals at this facility (megaliters)

29.3

(9.3.1.14) Comparison of total withdrawals with previous reporting year

Select from:

☑ About the same

(9.3.1.15) Withdrawals from fresh surface water, including rainwater, water from wetlands, rivers and lakes

0

(9.3.1.16) Withdrawals from brackish surface water/seawater

0

(9.3.1.17) Withdrawals from groundwater - renewable

0

(9.3.1.18) Withdrawals from groundwater - non-renewable

0

(9.3.1.19) Withdrawals from produced/entrained water

0

(9.3.1.20) Withdrawals from third party sources

29.3

(9.3.1.21) Total water discharges at this facility (megaliters)

14.68

(9.3.1.22) Comparison of total discharges with previous reporting year

Select from:

☑ Higher

(9.3.1.23) Discharges to fresh surface water

0

(9.3.1.24) Discharges to brackish surface water/seawater

0

(9.3.1.25) Discharges to groundwater

0

(9.3.1.26) Discharges to third party destinations

14.68

(9.3.1.27) Total water consumption at this facility (megaliters)

14.62

(9.3.1.28) Comparison of total consumption with previous reporting year

Select from:

☑ Lower

(9.3.1.29) Please explain

Water consumption at our Oklahoma City manufacturing facility decreased 14% from 2022 which we consider lower. We use a threshold of 10% variation to consider a change "higher" or "lower" and a change of 20% to consider a change "much higher" or "much lower".
[Add row]

(9.3.2) For the facilities in your direct operations referenced in 9.3.1, what proportion of water accounting data has been third party verified?

Water withdrawals – total volumes

(9.3.2.1) % verified

Select from:
☑ 76-100

(9.3.2.2) Verification standard used

Starting in reporting year 2021 annual total water withdrawal and discharge volumes are verified by a third party.

Water withdrawals – volume by source

(9.3.2.1) % verified

Select from:
☑ Not verified

(9.3.2.3) Please explain

Water volumes are tracked by the individual facilities using data sources and methods that they have available locally. These numbers are reported to our corporate Environment, Health, Safety and Sustainability team, who compile the data for the corporation. Starting in reporting year 2021 annual total water withdrawal and discharge volumes are verified by a third party.

Water withdrawals – quality by standard water quality parameters

(9.3.2.1) % verified

Select from:

☑ Not relevant

(9.3.2.3) Please explain

We do not do testing on incoming water quality by standard water quality parameters therefore this is not relevant.

Water discharges – total volumes

(9.3.2.1) % verified

Select from:

☑ 76-100

(9.3.2.2) Verification standard used

Starting in reporting year 2021 annual total water withdrawal and discharge volumes are verified by a third party.

Water discharges – volume by destination

(9.3.2.1) % verified

Select from:

☑ Not verified

(9.3.2.3) Please explain

Water volumes are tracked by the individual facilities using data sources and methods that they have available locally. These numbers are reported to our corporate Environment, Health, Safety and Sustainability team, who compile the data for the corporation. Starting in reporting year 2021 annual total water withdrawal and discharge volumes are verified by a third party.

Water discharges – volume by final treatment level

(9.3.2.1) % verified

Select from:

☑ Not verified

(9.3.2.3) Please explain

Water volumes are tracked by the individual facilities using data sources and methods that they have available locally. These numbers are reported to our corporate Environment, Health, Safety and Sustainability team, who compile the data for the corporation. Starting in reporting year 2021 annual total water withdrawal and discharge volumes are verified by a third party.

Water discharges – quality by standard water quality parameters

(9.3.2.1) % verified

Select from:

☑ Not relevant

(9.3.2.3) Please explain

Xerox tests to ensure that they meet all required water quality parameters for all impacted wastewater streams prior to discharge. However, because all Xerox wastewater is discharged to municipal treatment facilities, we do not report water discharges broken down by water quality parameters.

Water consumption – total volume

(9.3.2.1) % verified

Select from:

☑ Not verified

(9.3.2.3) Please explain

Water volumes are tracked by the individual facilities using data sources and methods that they have available locally. These numbers are reported to our corporate Environment, Health, Safety and Sustainability team, who compile the data for the corporation. Starting in reporting year 2021 annual total water withdrawal and discharge volumes are verified by a third party.
[Fixed row]

(9.4) Could any of your facilities reported in 9.3.1 have an impact on a requesting CDP supply chain member?

Select from:

☑ No, CDP supply chain members do not buy goods or services from facilities listed in 9.3.1

(9.5) Provide a figure for your organization's total water withdrawal efficiency.

(9.5.1) Revenue (currency)

6886000000

(9.5.2) Total water withdrawal efficiency

6501194.31

(9.5.3) Anticipated forward trend

Xerox has set a target to reduce water use by 20% by 2030 from a 2020 baseline, so we expect overall water withdrawal to decrease over time. We expect to achieve this goal even as climate change increases relative losses due to evaporation. At the same time, we are always striving to grow revenue and have plans in place to achieve our financial targets. Thus, we highly expect our water withdrawal efficiency to improve over time.
[Fixed row]

(9.13) Do any of your products contain substances classified as hazardous by a regulatory authority?

	Products contain hazardous substances
	Select from:

	Products contain hazardous substances
	☑ Yes

[Fixed row]

(9.13.1) What percentage of your company's revenue is associated with products containing substances classified as hazardous by a regulatory authority?

Row 1

(9.13.1.1) Regulatory classification of hazardous substances

Select from:

☑ Other, please specify **:**See explanation

(9.13.1.2) % of revenue associated with products containing substances in this list

Select from:

☑ Don't know

(9.13.1.3) Please explain

Xerox Corporation is committed to ensuring that Xerox branded products and the materials used in them are compliant with applicable regulatory requirements and our internal requirements for human and environmental health. We continuously monitor global chemical regulatory developments and assess products to ensure compliance with regulatory authority requirements. The company has long worked toward minimizing the use of hazardous substances in our products. We require our suppliers follow our EHS1001 and EHS701 requirements aligned with IEC62474 governing the use of chemicals in our products, parts, and supplies found at https://www.xerox.com/en-us/about/ehs/chemicals-inproducts. IEC62474 is updated twice annually with IEC revisions. Since 2006, all new Xerox products meet the requirements of the EU's Directive 2002/95/EC, as revised by 2011/65/EU, on restrictions of the use of hazardous substances in electrical and electronic equipment (RoHS). Xerox also has no applications requiring an authorization for the placing on the market or the use of a substance on the Annex XIV Authorisation List. Certain chemical substances are subject to restrictions in the EU and these are listed in Annex XVII of the REACH Regulation. Xerox products comply fully with these requirements. The company continues to work closely with its supply chain to ensure that all the requirements of the REACH Regulation are fully implemented.

[Add row]

(9.14) Do you classify any of your current products and/or services as low water impact?

(9.14.1) Products and/or services classified as low water impact

Select from:

☑ No, and we do not plan to address this within the next two years

(9.14.3) Primary reason for not classifying any of your current products and/or services as low water impact

Select from:

☑ Judged to be unimportant, explanation provided

(9.14.4) Please explain

Xerox's products and services do not directly use or discharge water during their use therefore we do not consider developing products and services that could be considered as having a lower detrimental impact on water resources, than the market norm or than the company's previous products/services to be applicable to our business.
[Fixed row]

(9.15) Do you have any water-related targets?

Select from:

☑ Yes

(9.15.1) Indicate whether you have targets relating to water pollution, water withdrawals, WASH, or other water-related categories.

Water pollution

(9.15.1.1) Target set in this category

Select from:

☑ No, and we do not plan to within the next two years

(9.15.1.2) Please explain

Our goal is to proactively prevent any accidental release of regulated materials into the air, soil, and water. e utilize best practices to prevent unwanted pollutants from entering waterways through surface contamination and runoff.All manufacturing and distribution facilities also implement an environmental management system that conforms with ISO14001. This establishes a framework to ensure compliance with regulations and Xerox standards, identify environmental impact, and set individual site objective and performance targets.

Water withdrawals

(9.15.1.1) Target set in this category

Select from:

☑ Yes

Water, Sanitation, and Hygiene (WASH) services

(9.15.1.1) Target set in this category

Select from:

☑ No, and we do not plan to within the next two years

(9.15.1.2) Please explain

The Xerox Environment, Health, Safety, and Sustainability (EHS&S) organization ensures company-wide adherence to Xerox's environment, health, safety, and sustainability policy. The governance model we use to accomplish this includes clearly defined goals, a single set of worldwide standards, and a programme of surveillance audit that ensures conformance to these requirements. Audits include an on-site visit aimed at evaluating the site for basic life safety including potable water for human consumption and hygiene and environmental aspects including sanitary water discharges.

Other

(9.15.1.1) Target set in this category

Select from:

☑ No, and we do not plan to within the next two years

(9.15.1.2) Please explain

Although Xerox has not established a reductiongoal for wastewater discharges, these volumes roughly correlate with withdrawal and have decreased more than 50% since 2010.
[Fixed row]

(9.15.2) Provide details of your water-related targets and the progress made.

Row 1

(9.15.2.1) Target reference number

Select from:

☑ Target 1

(9.15.2.2) Target coverage

Select from:

☑ Business division

(9.15.2.3) Category of target & Quantitative metric

Water withdrawals

☑ Reduction in total water withdrawals

(9.15.2.4) Date target was set

01/01/2021

(9.15.2.5) End date of base year

12/31/2020

(9.15.2.6) Base year figure

982

(9.15.2.7) End date of target year

12/31/2030

(9.15.2.8) Target year figure

785.6

(9.15.2.9) Reporting year figure

708.85

(9.15.2.10) Target status in reporting year

Select from:

☑ Underway

(9.15.2.11) % of target achieved relative to base year

139

(9.15.2.12) Global environmental treaties/initiatives/ frameworks aligned with or supported by this target

Select all that apply

☑ Sustainable Development Goal 6

(9.15.2.13) Explain target coverage and identify any exclusions

In January 2021, Xerox set a corporate target to reduce absolute water withdrawals by 20% by 2030 from 2020 baseline.

(9.15.2.14) Plan for achieving target, and progress made to the end of the reporting year

In 2023, Xerox divested two facilities and eliminated the once-through cooling tower water at building 208 on the Webster Campus, which decreased total water withdrawals in comparison to 2022. Going forwards total water withdrawals are expected continue to decline (from 2019 levels) in the future due to a combination of efficiency improvements (such as engineer activities currently underway to evaluate potential toner wash water reduction for forward products), and reduction and eventual elimination of discharge of remediation waters and stormwater ingression waters.

(9.15.2.16) Further details of target

No further details
[Add row]